

GOVT. OF ARUNACHAL PRADESH
OFFICE OF THE DEPUTY COMMISSIONER : LOHIT DISTRICT

M E M O R A N D U M

NO. LF-0151/PT-III/97/

Dated Tezu, the 15 June/98

Having selected for appointment to the post of Lower Division Clerk under the District Ministerial Common Cadre, the undersigned offers Mang Elawati Manhout to the post of LDC in the scale of pay of Rs.2050-75-3950-20-4500/- p.m. plus other allowances as admissible to the Arunachal Pradesh Govt. Employees from time to time.

2. The terms and conditions of appointment are as follows :-
 - i) The appointment will be initially on probation for six months.
 - ii) The appointment may be terminated at any time by a month's notice given by either side i.e. the appointee or the appointing authority without assigning any reason.
 - iii) The appointment carries the obligation to serve in any part of Lohit District including interior outposts and minimum tenure of such posting is 3 (three) years.
 - iv) The appointment is subject to the production of medical fitness certificate from not below the rank of CMO or Civil Surgeon.
 - v) The appointment is subject to satisfactory verification reports of character and antecedents and any adverse report is received, the service shall be terminated ~~thereafter~~.
 - vi) The appointee would produce the original certificates of educational qualification and APST certificate.
 - vii) Taking an oath of allegiance/faithfulness to the Constitution of India or making solemn affirmation to that effect in the prescribed form on joining.
 - viii) A Character certificate (Original) should be produced from the Gazetted Officer not below the rank of Class II status (State or Central).
 - ix) The appointee shall have to qualify herself in typing test with a speed of 30 (thirty) words per minute within the probationary period of 6 months failing which the probationary period of appointment shall be terminated.
3. Formal order of appointment will be issued with effect from the date of joining ~~at~~ at the place of posting.
4. Other terms and conditions of service which are not specified herein shall be governed by the relevant rules and orders in force from time to time.
5. The selected appointee should confirm the acceptance of this offer within 5 days from the date of receipt of this ~~offer~~ offer and report to the office of the undersigned failing which, the offer will stand cancelled.
6. No travelling allowances will be allowed for joining.